



APPLICATION FOR EMPLOYMENT

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

**Educational Record**

Graduated from High School or High School Equivalency? \_\_\_\_ Yes \_\_\_\_ No

Name of School	Address	Graduated
BA/BS		
MLS/MLIS		
Other		

**Employment Record** (Begin with present or most recent)

Employer	Address	Position	Dates	Supervisor

May we contact your present employer? \_\_\_\_\_

**Professional References**

Name	Address	Occupation	Telephone No.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

UNDER MARYLAND LAW AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEE TO SUBMIT TO OR TAKE A POLYGRAPH, LIE DETECTOR OR SIMILAR TEST OR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. ANY EMPLOYER WHO VIOLATES PROVISION IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT TO EXCEED \$100.00

Signature: \_\_\_\_\_

Any misinformation or misrepresentation on this application is grounds for dismissal. Applications will be retained for 1 year from date of receipt.

**FOR OFFICE USE ONLY**

Interview Scheduled: \_\_\_\_\_ Time: \_\_\_\_\_ Library: \_\_\_\_\_ Position: \_\_\_\_\_

Notification of Hire: \_\_\_\_\_ Start Date: \_\_\_\_\_ Grade & Step: \_\_\_\_\_ Salary: \_\_\_\_\_

Comments: \_\_\_\_\_